
MMEA BOARD OF DIRECTORS MEETING

Perpich Center for Arts Education, Golden Valley, MN

May 16, 2009

SESSION I

I. CALL TO ORDER

MMEA President Wendy Barden called the meeting to order at 9:00 am. Board members not present: Bill Webb, Herb Dick, Michael Scott, and Jennifer Krinke.

II. MINUTES

President Barden presented the minutes from the January 10, 2009 board meeting for board approval.

It was moved by Cathy Engbloom, seconded by Jennifer Ulven, and carried unanimously to approve the minutes from the January 10, 2009 Board of Directors meeting.

III. REVIEW AND ADOPTION OF AGENDA

President Barden presented the written agenda for review and adoption.

It was moved by Nancy Stutzman, seconded by Renee King, and carried unanimously to adopt the agenda for the May 16, 2009 Board of Directors meeting.

IV. FINANCIAL REPORT

Executive Director Mary Schaefle reviewed how overhead expenses are charged to programs, based on staff time. Schaefle reported the software expense is allocated based on which programs are most supported by technology. Schaefle reported accounts receivables has stabilized at approximately \$7,000 - \$8,500. Schaefle reviewed the current financials reporting hotels are over budget (clinic single versus double rooms), music over budget due to in-kind entry for choral reading packets, and that salaries are slightly under budget.

It was moved by Doug Orzolek, seconded by Lee Varpness, and carried unanimously to approve the financial report.

Schaefle reported mileage will increase to 55 cents per mile as of June 1st (adjust to match IRS rate). The Executive Committee recommended no increase to contract payments or honoraria. Schaefle recommended changes to clinic registration to match other states. In the past when non-members registered for the Midwinter clinic, the difference in cost was to cover MENC/MMEA dues. Non-members were automatically enrolled as MENC/MMEA members. Schaefle recommended having the non-member clinic fee slightly higher than the clinic fee. MMEA would not enroll non-member registrants at MENC/MMEA members. MMEA would keep the difference in the member/non-member fee. Schaefle also recommended collegiate members to attend the conference free.

It was moved by the Executive Board, and carried unanimously to accept the proposal of the new non-member rate for the Midwinter clinic.

V. MENC EVENTS RECOMMENDATION, CYNTHIA SHIRK

President-Elect Cynthia Shirk reviewed the MENC National Invitation Event. A survey was sent out to MMEA members requesting input. The recommendation of the Executive Committee is to respectfully decline participation in the MENC National Invitation Event.

It was moved by Holly Becker, seconded by Dennis Conroy, and carried unanimously to accept the Executive Boards recommendation to respectfully decline participation in the MENC National Invitation Event.

VI. EXECUTIVE DIRECTOR REVIEW AND SALARAY DISCUSSION

The Board of Directors went into a closed session to discuss the annual review of the Executive Director. In accordance with the Executive Compensation policy, performance was discussed, along with comparison of pay to similar positions (data from the 2007 Minnesota Council of Nonprofits Salary Survey), the organization's budget and ability to pay increases, and the compensation practices for all employees of MMEA. Competitive pay practices were discussed at length.

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It was moved by Nancy Stutzman, seconded by Michael Walsh, and carried unanimously to increase the Executive Director's salary by 5% effective July 1st, 2009, to \$58,487.

VII. COMMITTEES AND LUNCH

The board broke into three committees – Advocacy, Clinic, and All-State.

VIII. CHANGING OF THE GUARD

President Wendy Barden presented certificates of appreciation to outgoing board members.

IX. STANDING COMMITTEE REPORTS

- A. Jazz Chair John Green reported for the All-State committee. The committee reviewed the 2010-2011 camp bids. They reviewed the student rules and regulations language about “good standing” and recommended keeping the language the way it is. They discussed letting other vendors bid on the vendor recordings for All-State camp and the Midwinter clinic. The committee recommended sticking with Westmark Productions.
- B. President Cynthia Shirk reported for the Midwinter Clinic committee. The committee reviewed the exhibit and clinic survey. The committee recommended possible future headliners Ken Phillips for pitch matching, Susan Haugland, and Leigh Ann Mock Garner for pitch matching. Shirk reported the exhibit hall will be open later on Thursday. The 2010 headliners are Bob Phillips, Dallas Brass, and Glenn Nierman, North Central Division President, and that the North Central ACDA conference is March 2010.
- C. Advocacy Chair Bob Ouren reported for the Advocacy committee. The committee discussed the advocacy task force would like to focus more on grass roots and providing resources for members to use with their school boards and administrators. The advocacy task force discussed having a web visual presence – target date unknown. The advocacy task force will develop a three-year plan. Executive director reported on the Legacy Amendment.

It was moved by Tim Davis, seconded by Janet Heukeshoven, and carried unanimously to adjourn the meeting.

X. COMMITTEES MEET TO REVIEW PERFORMING GROUP APPLICATIONS
EXECUTIVE COMMITTEE REVIEWS EQUAL ACCESS GRANT APPLICATIONS

XI. COMMITTEES ADJOURN