

---

## **MMEA BOARD OF DIRECTORS MEETING**

Perpich Center for Arts Education, Golden Valley, MN  
January 10, 2009

### **SESSION I**

#### **I. CALL TO ORDER**

MMEA President Wendy Barden called the meeting to order at 9:00 am. Board members not present: Holly Becker, Bill Webb, Allison Cramer, Kathy Berggren, Matt Oyen, and Scott Carter.

#### **II. MINUTES**

President Barden presented the minutes from the September 6, 2008 board meeting for board approval.

**It was moved by Tim Davis, seconded by Mike Scott, and carried unanimously to approve the minutes from the September 6, 2008 Board of Directors meeting.**

#### **III. REVIEW AND ADOPTION OF AGENDA**

President Barden presented the written agenda for review and adoption.

**It was moved by Keitha Hamann, seconded by Janet Heukeshoven, and carried unanimously to adopt the agenda for the January 10, 2009 Board of Directors meeting.**

#### **IV. FINANCIAL REPORT**

Executive Director Mary Schaefle reported a net deficit of approximately \$10,000 for 2008, after non-operating revenue and expenses. Expenses are almost \$10,000 below budget and income is almost \$40,000 below budget. Schaefle reported a reduction in unrestricted funds of \$3,000 and a reduction in Equal Access Funds of \$7,000.

Schaefle listed the budget assumptions for 2009 income. For ads, exhibitors, membership, auditions, and clinic registration, income will be down 10%. The income for All-State Camp, February All-State and Festivals will remain the same. The 2009 expense assumptions are there will be an 20% increase in benefits, 10% increase for air travel and hotel costs, and minor increase for website maintenance. The major expenses are already determined for All-State camp, Midwinter Clinic, and February All-State.

**It was moved by Tim Davis, seconded by Lee Varpness, and carried unanimously to approve the financial report and the 2009 budget.**

Schaefle covered the 2007 audit findings as presented in the Management Letter from Mayer, Hoffman, McCann Ltd.

**It was moved by Renee King, seconded by Nancy Stutzman, and carried unanimously to accept the 2007 audit report.**

#### **V. EXECUTIVE COMPENSATION POLICY**

Executive Director Mary Schaefle reported the MMEA Board of Directors is responsible for overseeing the Executive Director, including approving the Executive Director's compensation package (salary and benefits). All changes must be approved by voting members of the board and documented in the minutes.

**It was moved by Jennifer Krinke, seconded by Michael Walsh, and carried unanimously to accept the Executive Compensation Policy.**

#### **VI. ALL-STATE ELIGIBILITY**

Band Vice-President Michael Lien reported for the All-State Committee and the All-State Eligibility Task Force. The proposed policy balances support for members and students in many types of schools. Input was sought by posting the proposal on the MMEA Website and sending an email to all high school teachers. That input was discussed by the Task Force.

**It was moved by the All-State Committee and carried unanimously to accept the All-State Eligibility Policy.**

---

## **MMEA BOARD OF DIRECTORS MEETING**

Perpich Center for Arts Education, Golden Valley, MN  
January 10, 2009

### All-State Eligibility Policy

Students must be enrolled in a music ensemble in their high school from audition to following February.

A student participating in an All-State music ensemble must be enrolled in the corresponding musical group in their high school, if one exists. They must be enrolled in and a member in good standing from the time of the audition through the following February rehearsals and performance to be eligible for participation in the All-State ensembles.

If a student's high school does not have a corresponding ensemble, the student must describe his/her ensemble experience in alternative ensembles in the school or in corresponding ensembles in prior schools or outside of high school on the application form. Ensemble experience is important to a student's success in the All-State program. Ensemble experience information may be used in making selection decisions on All-State Draft Day.

### Grade at time of audition

Wind, brass, percussion, and choral auditions are limited to students who are sophomores or juniors at the time of the audition. String auditions are limited to students who are freshmen, sophomores, or juniors at the time of the audition.

### Maximum years of participation

Band, jazz or choral students may participate in an All-State group for two years. String students may participate for three years.

### Rotation between ensembles

If a student was a member of the All-State Mixed Chorus one year and selected for a second year, the student would be placed in either the Women's Chorus or Men's Chorus the second year. If a wind, brass or percussion player was a member of the All-State Concert Band one year and selected for a second year, the student would be placed in the Symphonic Band or Orchestra. The reverse situations would also be true.

### Sponsoring teacher is a member of MMEA

All-State is sponsored by MMEA as a service to its members and their students. Participation is limited to those students whose sponsoring teacher is a current member in good standing of MMEA and MENC at the time of the audition and continues to be a member during the rehearsal and performance period. The sponsoring music educator must be currently teaching the student, and must continue as a music educator for that student through the following February. Examples of sponsoring music educators are school ensemble directors, studio teachers/instructors for private lessons, and individuals conducting a community youth ensemble.

### Maximum number of auditions per sponsoring teacher

For any sponsoring teacher in each audition category, the maximum number of students who can audition is: 15 string students, 15 vocal students, 19 wind/brass/percussion students, and 15 jazz ensemble students. Students may audition on more than one instrument or for more than one group; a separate fee and application form is required for each audition.

## VII. MIDWINTER CLINIC, CYNTHIA SHIRK

Board members were given their host assignments and President Elect Cynthia Shirk explained the duties of hosting clinic sessions. Shirk reminded the board members to attend the General Session and the Awards Dinner. Shirk reported Dallas Brass will perform Friday night for the 2010 Midwinter clinic and will present three sessions.

## VIII. MMEA POLICY POSITION ON ARTS EDUCATION FUNDS FROM THE LEGACY AMENDMENT, MARY SCHAEFLE

Executive Director Mary Schaefle presented the draft position paper for the Clean Water, Land, and Legacy Amendment and Arts Education Funding. MMEA's approach is to focus on what would benefit students. Some key values in drafting the statement are to ensure learning through arts rather than one-time arts experiences, to stay true to our mission statement and to create a statement that can be supported by wider arts education community. There was a concern the draft was missing professional development.

---

## MMEA BOARD OF DIRECTORS MEETING

Perpich Center for Arts Education, Golden Valley, MN

January 10, 2009

IX. MENC – SPONSORED COMPETITIONS AND “BEST IN MINNESOTA” RECOMMENDATIONS – WENDY BARDEN

President Wendy Barden reported on MENC activities. Music Education Week in Washington is a new annual event created by MENC at the direction of the National Executive Board. It is designed to provide members with opportunities for music education advocacy, intensive professional development, and performances in a destination location on an annual basis. It will be held June 17-23, 2009. Members of the Board voiced concerns that the competition/performance structure was not effective or appropriate as a national event.

X. NEW TEACHER NETWORK, JANET HEUKESHOVEN, AND ADVOCACY TASK FORCE, BOB OUREN  
Advocacy Chair Bob Ouren reported the advocacy task force would like to focus more on grass roots and providing resources for members to use with their school boards and administrators. MMEA will have a booth Friday at the Midwinter Clinic. Ouren is looking for workers for two-hour shifts from 9-5 on Friday. The advocacy task force discussed having a web visual presence – target date unknown.

Collegiate Chair Janet Heukeshoven reported on the New Teacher Network. New teachers would be invited to the fall collegiate clinic. This would be offered in addition to the mentoring pilot project. The new teachers would reconvene in February at the Midwinter clinic. There was a suggestion to apply for a grant from the Kauffman Foundation.

XI. DETAILS FOR AFTERNOON BREAK-OUT SESSIONS WITH ASSOCIATED ORGANIZATIONS

President Wendy Barden gave instructions for the afternoon break-out sessions with associated organizations.

XII. LUNCH BREAK WITH REPRESENTATIVES FROM ASSOCIATED ORGANIZATIONS

XIII. BREAK-OUT MEETINGS

The board and associated art organizations broke into four groups- Elementary Vocal/General Music and Orff and Kodaly; Choral and MNACDA; Orchestra and MNSOTA; and Band and MBDA.

XIV. STANDING COMMITTEE REPORTS

- A. Band Vice President Michael Lien reported for the band and MBDA breakout group. Lien reported the MBDA workshop at the All-State band camp was very positive. The group discussed having a link from the MBDA website to MMEA and that MBDA sponsors a session at the collegiate conference. There was a discussion about having an MBDA regional honor group perform at the Midwinter clinic.
- B. Orchestra Vice President Nancy Stutzman reported for the orchestra and MNSOTA breakout group. The group discussed concerns that the current format of the large group contest eliminates many orchestras from hearing other groups. They discussed supporting orchestra teachers that feel isolated and getting collegiate students involved.
- C. Choral Vice President Renee King reported for the choral and MNACDA breakout group. King reported there wasn't an ACDA representative at the meeting because of conflicting meetings. King suggested that clarity is needed about agreements between ACDA and MMEA in coordinated events (Dialogue, Midwinter Clinic, All-State, and so on).
- D. Elementary Chair Cathy Engbloom reported for the elementary vocal/general music and Orff and Kodaly breakout group. The group discussed Kodaly and Orff presenting sessions on Saturday at the Midwinter Clinic and linking Thursday and Friday sessions together. They discussed alternating Saturday workshops, bringing in a national presenter, and chapter sharing coinciding with the Midwinter Clinic. Additional conversations are needed to verify the exact structure and how the organizations will work together. They discussed reaching out to out-state teachers for new members for all organizations.

---

**MMEA BOARD OF DIRECTORS MEETING**

Perpich Center for Arts Education, Golden Valley, MN  
January 10, 2009

**It was moved by Bob Ouren, seconded by Sandra Munson, and carried unanimously to adjourn the meeting.**