

# Minnesota Music Educators Association Music Educator of the Year Nomination Form

The nominee must be actively teaching in Minnesota, be a current MMEA-MENC member, have completed at least ten years of teaching, and have provided service to the music education profession outside of his/her school and district.

## Requirements for a Complete Nomination:

1. The nominator must verify that the candidate is currently teaching in Minnesota, has completed at least 10 years of teaching, and has provided service to the music education profession outside of his/her school and district. MMEA will verify membership information.
2. Two letters of recommendation and this nomination form must be received by the due date. Letters of recommendation must include one music education colleague and one recommendation from a current or former student, parent or administrator. Letters should describe the relationship to the nominee (colleague, student, etc) and specific examples that illustrate the nominee's strengths.
3. The service the nominee has provided to the music education profession outside of his/her school and district must be included in at least one of the letters of recommendation.

Name of Nominee \_\_\_\_\_

Position \_\_\_\_\_ Name of School \_\_\_\_\_

Home Address \_\_\_\_\_

Home Phone \_\_\_\_\_

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Nominator Name \_\_\_\_\_ Address \_\_\_\_\_

Home Phone \_\_\_\_\_ E-mail \_\_\_\_\_

Relationship to Nominee \_\_\_\_\_

## CHECKLIST for NOMINATOR: Ensure all items below are addressed in the nomination materials.

- At least one letter of recommendation is from a current or former music education colleague.
- At least one letter of recommendation is from a current or former student, parent, or administrator
- The nominee's service to music education outside of his/her school and district is highlighted in letters of recommendation.
- Each letter of recommendation lists the relationship with the nominee, and includes specific examples illustrating why this educator should be considered for the award.
- NOTE: While many music educators are also active musicians in their community, this award focuses on their contributions in the **music education profession**. Please ensure that nomination materials include the nominee's **contributions to music education outside of his/her school and district**.

Nominees and nominators will be notified of the results of the Awards Committee's deliberations.

**Send Nomination Application by June 1, 2011, to:**

MMEA Awards Program

Minnesota Music Educators Association

6860 Shingle Creek Parkway, Suite 103, Brooklyn Center, MN 55430

Letters of recommendation may also be sent via email to [info@mmea.org](mailto:info@mmea.org)